



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	Malmesbury Lawn Tennis Club
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Refurbishment of 2 of our existing tennis court surfaces. The surface of the 2 courts is breaking up and needs stabilizing.
Where will your project take place?	Malmesbury Tennis off Tetbury Hill
When will your project take place?	Spring 2011
How many people will benefit from your project?	We have 125 members.
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Our project helps to make Malmesbury a better place to live in. The tennis club promotes a sense of community, health and wellbeing for all ages Page 4 of Community Plan

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

We are the only tennis club in Malmesbury. We have a very active junior section providing coaching. Tennis is a good way of keeping fit for all ages. We welcome players of all abilities and hope this project will help us increase membership especially younger persons. Fees are only £20/year.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We play on the courts all the year round and they were last resurfaced approximately 15 years ago. This is the typical life for these all-weather courts. We do not have enough money to carry out a complete resurfacing and have decided to carry out a stabilization process which should last for at least 5 years which will allow us to raise more funds. The courts are used by 125 local adults , youths and children and we are the only club in Malmesbury. Our aim is to get more people playing , especially youngsters. Our long term aim is to build 2 more courts and we have already bought a plot of land to do this adjacent to the club and are saving hard to build the new courts.

Any other information about your project.

We have a quote for the work from Fosse Contracts, a reliable contractor, for £3,990 plus VAT. We intend to accept this and carry out the work in the spring of 2011. We are looking for any financial help you can give us towards this cost. Our reserves will cover this but we are also raising money to build 2 new courts on the adjacent plot of land we purchased last year. We have 81 adult members, 43 members under 18 yrs old and approximately 50 children (not all members) taking coaching from the club coach. We have not applied for funding from any other source but have contacted various other organisations ,eg LTA , Sport England , Landfill trust , for contributions to the building of the 2 new courts. We are will need matching funds and to complete the project within one year and we are not that far advanced yet.

3 - Management

How many people are involved in the management of your group/organisation? 14

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund this ourselves if we do not get a grant but this will come out of the reserves we have raised for the new courts. The cost of the new courts will be between £50,000 and £70,000 excluding the land we have already purchased.

If you were not awarded the full amount requested, what would be the impact on your project?

Any contribution to the cost of this project would be welcome. We would still go ahead with the work as it is essential to the playing next season.

How will you know whether your project has made a difference in the community?

We will know if we increase the membership and continue to increase the number of children taking coaching.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

We have been very active fund raising for this project and the future one to build 2 additional courts. For example we have staged an exhibition in the Museum, run a fun day and produced a calendar.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: October

Year: 2010

A - Total income:

£13,765

B - Minus total expenditure:

£11,090

Surplus/deficit for year: (A minus B)

£2,675

Free reserves held:

£14,793

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
Pressure cleaning, binding agent and repaint	£3,990	Own fundraising/reserves	c	£2,688
VAT	£698	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£4,688	Total Project Income		£2,688
Total project income B		£2,688		
Total project expenditure A		£4,688		
Project shortfall A – B		£2,000		
Award sought from Wiltshire Council Area Board		£2,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Malmesbury Tennis club is open to all section of the community and all levels of play. We have never turned anyone away who wanted to join the club. If there was an individual financial problem the committee would consider adjusting the fees accordingly.

b) How does your project work to promote inclusion, participation and good community relations?

The club prmotes fitness and wellbeing in the community. We have members from all sections of the Malmesbury community. The tennis and the social events bring all sections of the community together.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 25/10/2010

Position in organisation: Malmesbury Tennis Club Chairperson

Please return your completed application to the appropriate Area Board Locality Team